

ARIFESTA X
TECHNICAL SPEC SHEET FOR DRAMATIC PRODUCTIONS

To: **All Ministries of Culture or Country Committees for Drama Carifesta X**
From: **The Organizing Committee of CARIFESTA X.**

In order to assist in the preparations for CARIFESTA X the Drama Committee requests the following information from all territories which will be staging dramatic productions in Guyana during the festival. This will better inform us of your particular needs so that adequate provisions may be arranged in a timely fashion to accommodate your requirements. . As such, please ensure that this form is filled and returned to us by the end of March 2008.

With Thanks, Chairperson of the Drama Committee.

1.Name of play:

.....

2,Author:

.....

3. Director :-----

Estimated length of play (running time in minutes):

4. Brief Synopsis of Play for Publicity Purposes; Include any prior reviews , programme notes etc.

5.Which if any of these Personnel will you be bringing . Please indicate a number in the boxes beside each item. If you are unsure please fill the box with the letter “U” . If you are brining none of these persons please fill in the number Zero in each relevant category:

Directors []

Actors / Actresses []

Other talent (Dancers, musicians, painters etc related to this production) []

Stage managers []

Sound Technicians []

Lighting Technicians []

Properties Managers []

Stage hands []

Costume Managers []

Dressers []

Set Designers []

Set Builders []

Set Dressers []

Other please state -----

7. Type of stage required, e.g. Proscenium arch Thrust Other

8.Special Technical Requirements (Please indicate any envisaged special technical requirements associated with your production):

(E.g. Will there be need for a fly loft?)

9.Set Design: If possible please attach a copy of the set design for the production you wish to stage when you submit this form. If it is not yet available please forward it to us at your earliest opportunity.

10.Set Construction : Please indicate whether you will be shipping your set or will be hoping to construct your set in Guyana. Yes [] No []

11.Properties: Please indicate if you will be walking with your props or you would expect that these would be located in Guyana. Yes [] No []

12.Technical Plans: Please attach the lighting, properties and sound plans for this production along with this form. If these are not available by the time you complete the form. Please remit them to us at your earliest opportunity thereafter.

13.Scripts: Please send the completed script of the production being planned at your earliest but no later than June 20th 2008.

14.Projected Arrival Time of Performers in Guyana: (It is suggested that you arrive a few days ahead of the opening to ensure adequate rehearsal time and acclimatization)

15.Requested number of rehearsal hours :

16. General Guidelines

A. The Drama Committee of CX will make every effort to ensure that your production is supported in every way possible once you are in Guyana. You will appreciate that in order to adequately all your technical requirements will need to reach us with utmost timeliness.

B. It is to be noted that it is most likely any technical personnel whom you send will work along with counterpart technical teams provided by Guyana. It would be necessary, therefore, for these persons to precede the production by no less than 48 hours.

C. In the interest of the work, it is strongly recommended that scripts contain no profanity or lewd references as these may have to be altered. This is not to be construed as censorship but is worthy of serious consideration keeping in mind the varied types of patrons of all ages who it is anticipated would be attending performances.

D. The deadline for submission of the above is April 31st 2008 Responses submitted after this date will be subject to availability of venues and may have to be modified to suit the performing space allocated.

F. Upon receipt of your specs we will forward you the dimensions of the stages upon which you will be likely to perform in order to help you prepare for the actual conditions you will face.

G. Should you require any further information or assistance please contact us at:
allison.dundas71@gmail.com
Tel. # 592-226-2052

We look forward to welcoming you to CARIFESTA X in August 2008.

For a digital copy of these specs please visit our website at www.carifesta.net.
cXdrama@gmail.com